

# THE INSPECTION ACADEMY PRIVACY POLICY

**Effective Date:** December 17, 2025

**Last Updated:** December 17, 2025

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## 1. INTRODUCTION

Welcome to The Inspection Academy LLC ("TIA," "we," "us," or "our"). We are committed to protecting your privacy and being transparent about how we collect, use, and protect your personal information.

This Privacy Policy explains our practices regarding information we collect when you:

- Visit our website at [theinspectionacademy.com](https://theinspectionacademy.com)
- Enroll in our courses through our Learning Management System (LMS)
- Apply for scholarships or promotions
- Subscribe to our email communications
- Contact us for support or information

By using our services, you agree to the collection and use of information as described in this Privacy Policy.

### **Contact Information:**

The Inspection Academy LLC

2702 Park Meadows Ave.

Deer Park, TX 77536

Email: [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com)

Phone: (281) 917-7360

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## 2. INFORMATION WE COLLECT

### 2.1 Information You Provide Directly

#### **Course Enrollment:**

- Full name
- Email address
- Phone number

- Mailing address
- Payment information (processed securely through third-party payment processors—we do not store your full credit card information)
- Username and password
- Date of birth (for age verification)

**Scholarship Applications:**

- Name, email, phone number, city, and zip code
- Current employment status
- Timeline for starting training
- Essay responses (250-500 words)
- Proof of Texas residency (for verification purposes only)
- Social Security Number or Tax ID (scholarship winners only, for IRS Form 1099-MISC reporting)

**Communications and Support:**

- Information in emails, messages, or other communications you send to us
- Feedback, questions, or testimonials you provide

**2.2 Information We Collect Automatically**

When you use our website or LMS, we automatically collect:

**Usage Data:**

- IP address
- Browser type and version
- Device type and operating system
- Pages visited and time spent on pages
- Referring website or search engine
- Date and time of access
- Course progress, quiz scores, and completion status (for enrolled students)

**Cookies and Tracking Technologies:**

- We use cookies, web beacons, and similar technologies to recognize you, remember your preferences, and analyze how you use our services
- You can control cookies through your browser settings, though some features may not function properly if cookies are disabled

## **2.3 Information from Third Parties**

We may receive information from:

- **Payment processors:** Transaction confirmations (not full payment card details)
  - **Analytics providers:** Aggregated usage data (e.g., Google Analytics)
  - **Social media platforms:** If you interact with us on social media or share our content
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## **3. HOW WE USE YOUR INFORMATION**

### **3.1 To Provide Educational Services**

- Process course enrollment and payment
- Grant access to our LMS and course materials
- Track your course progress and completion
- Issue certificates upon course completion
- Provide customer support and respond to inquiries

### **3.2 For Scholarship Administration**

- Process scholarship applications
- Evaluate applicant eligibility
- Conduct random drawing for winner selection
- Notify winners and distribute prizes
- Issue IRS Form 1099-MISC to scholarship winners
- Follow up with non-winners about enrollment opportunities

### **3.3 To Communicate With You**

- Send transactional emails (enrollment confirmations, course updates, receipts)

- Send marketing communications about courses, scholarships, and promotions (you can opt out at any time)
- Respond to your questions and support requests
- Send administrative notifications about policy changes or service updates

### **3.4 To Improve Our Services**

- Analyze usage patterns to improve course content and user experience
- Identify which courses and materials are most effective
- Test new features and functionality
- Monitor pass rates and student outcomes
- Conduct research to enhance our educational offerings

### **3.5 For Compliance and Protection**

- Comply with legal obligations and regulatory requirements (e.g., tax reporting, education licensing)
- Enforce our Terms of Service and other agreements
- Prevent fraud, security breaches, and unauthorized access
- Respond to legal requests from law enforcement or government authorities
- Protect our rights, property, and safety, and that of our students

### **3.6 For Marketing and Analytics**

- Send promotional materials about our courses and services (with your consent)
- Measure the effectiveness of our marketing campaigns
- Display targeted advertisements on third-party platforms
- Conduct surveys and gather feedback

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## **4. HOW WE SHARE YOUR INFORMATION**

**We do not sell your personal information to third parties.**

We may share your information in the following limited circumstances:

### **4.1 Service Providers**

We work with trusted third-party service providers who help us operate our business:

- **LMS Platform Providers:** To host and deliver course content
- **Payment Processors:** To process tuition payments (e.g., Stripe, PayPal)
- **Email Service Providers:** To send communications (e.g., Mailchimp, ConvertKit)
- **Cloud Storage Providers:** To securely store data
- **Analytics Tools:** To understand website and course usage (e.g., Google Analytics)

These providers are contractually required to protect your information and use it only for the services they provide to us.

#### **4.2 Legal Requirements**

We may disclose your information when required by law or to:

- Comply with court orders, subpoenas, or legal processes
- Respond to law enforcement or government requests
- Enforce our Terms of Service or other agreements
- Protect against fraud or security threats
- Protect our rights, property, or safety, or that of our students or others

#### **4.3 Business Transfers**

If The Inspection Academy is involved in a merger, acquisition, sale of assets, or bankruptcy proceeding, your information may be transferred as part of that transaction. We will notify you via email and/or a prominent notice on our website of any such change.

#### **4.4 With Your Consent**

We may share your information with third parties when you explicitly consent, such as:

- **Scholarship Winners:** By accepting a scholarship prize, winners consent to public announcement of their name on our website and social media
- **Testimonials:** If you provide a testimonial or review, you consent to its public use (we will obtain explicit permission before using your name or likeness)

#### **4.5 Aggregated or De-Identified Data**

We may share aggregated or de-identified data that cannot identify you personally, such as:

- "Our students achieve a 66.67% pass rate on the TREC exam"
  - "Most students complete our courses in 3-12 months"
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## 5. YOUR RIGHTS AND CHOICES

### 5.1 Access and Update Your Information

You have the right to access and correct your personal information:

- **Enrolled Students:** Log into your LMS account to view and update your profile
- **All Users:** Email us at [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com) to request access to your data

### 5.2 Opt-Out of Marketing Communications

You can opt out of promotional emails by:

- Clicking the "unsubscribe" link at the bottom of any marketing email
- Updating your communication preferences in your LMS account
- Emailing [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com) with "Unsubscribe" in the subject line

**Note:** Even if you opt out of marketing, we will still send essential transactional emails related to your courses or account (e.g., enrollment confirmations, password resets, important service updates).

### 5.3 Cookie Controls

You can manage cookies through your browser settings:

- Most browsers allow you to block or delete cookies
- Note that disabling cookies may limit certain website or LMS functionality

Our website does not currently respond to "Do Not Track" signals.

### 5.4 California Privacy Rights (CCPA)

If you are a California resident, you have specific rights under the California Consumer Privacy Act:

- **Right to Know:** Request details about the personal information we collect, use, and share

- **Right to Delete:** Request deletion of your personal information (subject to certain legal exceptions)
- **Right to Opt-Out of Sale:** We do not sell personal information
- **Right to Non-Discrimination:** We will not discriminate against you for exercising your rights

To exercise these rights, contact us at:

- Email: [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com) (subject line: "CCPA Request")
- Phone: (281) 917-7360

We will respond within 45 days.

### 5.5 Data Deletion Requests

You may request deletion of your personal information by contacting us at [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com).

**Please note:**

- We may retain certain information as required by law (e.g., tax records for 7 years)
- We may retain information necessary to complete transactions you initiated
- Deletion requests may result in loss of access to your LMS account and course materials

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## 6. DATA RETENTION

We retain your personal information only as long as necessary for the purposes described in this Privacy Policy and to comply with legal obligations.

**Retention Periods:**

- **Active Student Accounts:** While your account is active and for 3 years after your last login (to allow you to return to complete courses)
- **Scholarship Applications:** 2 years after the scholarship program concludes
- **Financial Records:** 7 years (required for tax and accounting purposes)
- **Marketing Lists:** Until you unsubscribe or request deletion

- **Course Completion Records:** 7 years (to verify certificates and comply with education regulations)

When we no longer need your information, we securely delete or anonymize it.

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## 7. DATA SECURITY

We take the security of your information seriously and implement reasonable measures to protect it from unauthorized access, disclosure, alteration, or destruction.

### **Our Security Measures Include:**

- Encryption of data in transit using SSL/TLS technology
- Secure password requirements for account access
- Regular security assessments and updates
- Restricted access to personal information on a need-to-know basis
- Secure hosting with reputable cloud providers
- Regular backups to prevent data loss

### **You Can Help Protect Your Information:**

- Use a strong, unique password for your LMS account
- Do not share your login credentials with others
- Log out after using shared or public devices
- Keep your contact information up to date
- Report any suspicious activity to us immediately

**Important:** No method of transmission over the internet or electronic storage is 100% secure. While we strive to protect your information using industry-standard practices, we cannot guarantee absolute security.

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## 8. CHILDREN'S PRIVACY

Our services are intended for individuals 18 years of age or older. We do not knowingly collect personal information from anyone under 18.



If you are under 18, please do not:

- Register for courses
- Apply for scholarships
- Provide any personal information through our website or LMS

If we discover that we have collected information from someone under 18, we will delete it immediately.

If you believe we have collected information from a minor, please contact us at [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com).

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## **9. THIRD-PARTY LINKS AND SERVICES**

Our website and LMS may contain links to third-party websites, services, or resources that are not owned or controlled by The Inspection Academy.

**We are not responsible for:**

- The privacy practices of third-party websites
- Content or services provided by third parties
- How third parties collect or use your information

We encourage you to review the privacy policies of any third-party sites you visit.

**Examples of third-party services we may link to:**

- Texas Real Estate Commission (TREC) website
- Payment processors
- Social media platforms
- Educational resources and references

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## **10. CHANGES TO THIS PRIVACY POLICY**

We may update this Privacy Policy from time to time to reflect changes in our practices, technology, or legal requirements.

**When we make changes:**

- We will update the "Last Updated" date at the top of this policy
- For material changes, we will send an email to registered users
- We may display a prominent notice on our website or in the LMS

**Your continued use of our services after any changes constitutes your acceptance of the updated Privacy Policy.**

We encourage you to review this Privacy Policy periodically to stay informed about how we protect your information.

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## **11. CONTACT US**

If you have questions, concerns, or requests regarding this Privacy Policy or how we handle your personal information, please contact us:

**The Inspection Academy LLC**

**Email:** [mwarner@theinspectionacademy.com](mailto:mwarner@theinspectionacademy.com)

**Phone:** (281) 917-7360

**Mail:**

2702 Park Meadows Ave.

Deer Park, TX 77536

**For California residents (CCPA requests):**

Please include "CCPA Request" in your email subject line.

**For data deletion requests:**

Please include "Data Deletion Request" in your email subject line.

We will respond to your inquiry within 30 days (or as required by applicable law).

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## **12. CONSENT AND ACCEPTANCE**

By using The Inspection Academy's website, enrolling in courses, or applying for scholarships, you acknowledge that you have read, understood, and agree to this Privacy Policy.

If you do not agree with this Privacy Policy, please do not use our services.